



**SPAV Students Council Elections 2025 - Notification**

**Sub.: Notification for SPAV Students Council Elections 2025**

**Ref.:** Approval of Student Council Elections by the Competent Authority vide subject file

The term of office of a full term Student Council will be the date of declaration of results of Student Council elections / date of taking Oath of Office whichever is later, but ideally on or before 31 January of every year. The Structure and Eligibility of a full term Student Council is as given in Table 1 below:

**Table 1: Student Council of SPAV - for Full term (applicable from Jan. 2025)**

S.No. of Position	Position	Number of Members	Undergraduate Candidate				Post Graduate Candidate	
			B.Arch		B.Plan		Year	Semester
			Year	Semester	Year	Semester		
1	President	1	4	VIII	3	VI	-	-
2	Vice-President	2	4	VIII	3	VI	1	II
			2	IV	2	IV		
3	General Secretary	1	4	VIII	3	VI	-	-
4	Cultural Secretary	2	4	VIII	3	VI	1	II
5	Literary Secretary	1	4	VIII	3	VI	-	-
6	Treasurer	1	4	VIII	3	VI	-	-
7	Public Relations Secretary	1	4	VIII	3	VI	1	II
8	Hostel & Mess Secretary *	2	4	VIII	3	VI	1	II
			2	IV	2	IV		
9	Sports Secretary	2	4	VIII	3	VI	1	II
			2	IV	2	IV		
10	Student Welfare Secretary	2 (1 Female & 1 Male)	4	VIII	3	VI	1	II
			2	IV	2	IV		
Total		15						

\* Only Hostellers are eligible to contest for the position, "S.No. 8: Hostel & Mess Secretary"

The Terms and Conditions are as given in Table 2 below:

**Table 2: Terms and Conditions for Student Council Elections 2025**

S.No.	Terms & Conditions
1	Voting shall be in person unless otherwise specified (online/offline as per the Returning Officer team)
2	All Students are eligible to Vote
3	A Candidate (Contestant) should not have any pending backlogs / academic arrears for any subject at the time of nomination for Student Council Elections.
4	A Candidate (Contestant) should not have any Fees due whatsoever towards the Institute, Hostels, etc. at the time of nomination for Student Council Elections.
5	A Candidate (Contestant) should not have been declared ineligible to appear for the regular exams in any subject/s due to shortage of attendance and/or shortage of Internal Marks in the preceding two semesters at the time of nomination for Student Council Elections. <i>Same is with the Proposer and Seconder for the Candidate</i>
6	Decision of the Returning Officer will be final and binding throughout the entire process given in Table 3



Schedule of the proposed elections is as given in Table 3 below:

**Table 3: Schedule of proposed Students Council Elections 2025**

S.No.	Stage of Elections	Day, Date and Time
1	Election Notification containing the Call for Nominations	Thu, 02-01-2025
2	Availability of Forms and Formats for filing Nominations	Fri, 10 Jan. 2025
3	Last Date for receiving Nominations	Tue, 21 Jan. 2025, 3.30 PM
5	Last Date for withdrawal of Nominations	Thu, 23 Jan. 2025, 3.30 PM
6	Scrutiny and declaration of Eligible Nominations / Candidates (Contestants)	Mon, 27 Jan. 2025
7	Elections	Wed, 29 Jan. 2025, 2.00 - 5.00 PM
8	Counting of Votes and declaration of Results	Wed, 29 Jan. 2025
9	Investiture Ceremony	On the day of INYAN 2025 / <b>Not later than 31 Jan. 2025.</b>

The team of Returning Officer and Assistant Returning Officers is as given in Table 4 below and are hereby authorized to implement schedule of Elections as per Table 3 above (Stage of Elections S.No. 2 to 9).

**Table 4: Returning Officer, Assistant Returning Officers**

S.No.	Name of the Officer	Role / Designation
1	<b>Dr. Janmejy Gupta</b> , Associate Professor of Architecture	Presiding Officer
2	<b>Dr. Kranti Kumar M</b> , Assistant Professor of Architecture & Chief Warden	Returning Officer
3	<b>Ar. Deepak Kumar</b> , Assistant Professor of Architecture & Warden	Asst. Returning Officer 1
4	<b>Er. Pramod P</b> , Assistant Engineer cum Project Officer	Asst. Returning Officer 2

Interested Candidates (as per Table 1) who satisfy the Terms and Conditions given in Table 2 above, can collect the Nomination forms from the Returning officer so as to comply further with the schedule given in Table 3 above.

**Note:** Errors if any in this notification may be purely inadvertent and they may be brought to the notice of the undersigned or the Returning Officer for appropriate rectification as deemed appropriate.

(S Venkata Krishna Kumar)  
**Dean Student Affairs**

To: All Notice Boards and All concerned

**Copy to:**

1. PA to Director - for kind information of Director.
2. Registrar
3. Deans and Heads (HoD - Architecture & HoD – Planning)
4. Chief Warden, SPAV Hostels
5. Students Council of SPAV 2024
6. IT Incharge for uploading on SPAV website